



MOSSFIEL PRIMARY SCHOOL 5002

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Good afternoon Mossfiel Families,

Following advice from the Chief Health Officer, the Victorian Government has advised that schools can begin a phased return to on-site schooling. In the first stage, students in Prep, Grade 1 and Grade 2 will return to school from Tuesday 26 May. To support all school staff to prepare for this transition, Monday 25 May will be a pupil-free day. In the second stage of our return to on-site schooling, all other year levels will return to school from Tuesday 9 June.

We are looking forward to having everyone back at school over the next few weeks. While the Chief Health Officer has advised that students will not be required to maintain physical distancing at school, there will be a number of important changes to our school operations, consistent with health advice to all schools. This will apply until further notice. Please see below for information regarding:

- Staggered arrival, departure and break times
- School equipment
- Cleaning and other measures

For those students who cannot be supervised at home and vulnerable children, the existing model of onsite schooling will remain in place during the two-week period from Tuesday 26 May to Tuesday 9 June. The current process that we are using to enable parents and carers to indicate the days or part-days for which on-site schooling is required will continue for this two-week period.

More information about the return to school and coronavirus (COVID-19) can be found on the Department's website, which will continue to be updated:

<https://www.education.vic.gov.au/about/departments/Pages/coronavirus.aspx>

If you have any questions regarding the return to school process, please don't hesitate to contact the office.

Sara McKee
Principal

Staggered Arrival, Departure and Break times

Staggered Starts and finish times

To limit the amount of students entering and exiting the school, there will be staggered starts and finishes to the school day. This will be organised by last names, to ensure siblings can enter and exit the school together. This will impact Session 1 and Session 6 of the day. Please be prompt with drop off and pick ups.

Students Surname	Arrival time	Departure Time
A-H	8:45-8:55	2:35-2:45
I-Q	8:55-9:05	2:45-2:55
R-Z	9:05-9:15	2:55-3:05

- Please ensure students are dropped off at their allocated entry gates (see below) and please do not congregate in groups around the school gates.
- Students should also be collected from these same gates at their allocated times, with parents waiting outside the school grounds
- **Parents should only enter the school grounds when it is absolutely necessary and after consultation with a member of the school leadership team who will be at each gate.**
- Older siblings should drop their younger siblings off at their classrooms so students in the same family should enter through the eldest sibling's gate as below:

Foundation students should enter and exit through Langridge street near staff car park entrance gate
 Year 1/2 students should enter and exit through Barrot street near sandpits gate
 Year 3/4 students should enter and exit through Strang street near the gym
 Year 5/6 students should enter and exit through Weidner street back of school gate

Please refer to Map attached

There will be a member of the school leadership team on yard duty at each gate to ensure that students arrive safely to their classrooms.

Staggering recess and lunchtime breaks

We will be having staggered recess and lunchtime breaks, to reduce the amount of students in the school yard at each time.

Year level	Lunch	Recess
Foundation- Year 2	11:20-11:50	1:15-1:45
Year 3-6	11:50-12:20	1:45-2:15

Classrooms and Equipment

- Playground equipment can be used. However, students should practise hand hygiene before and after use. Playgrounds will be wiped down as part of the enhanced cleaning program.
- Students should bring their own water bottle for use at school as students should not drink directly from drinking fountains at this time. Taps may be used to refill water bottles.
- Student will not be able to share any lollies, cakes or other food items for their birthday
- Each classroom will have their own hand sanitizer pump bottle and access to hand soap, and students will be encouraged to use these throughout the day

Other Measures

- During this period of time, we will not have parent volunteers/helpers
- All camps, excursions, sporting events and assemblies will be postponed
- We will have an increase to our regular cleaning regime, with a focus on high-touch surfaces and areas including entry and exit points, bathrooms, and playground areas
- Please ensure your child does not attend school if they are not well
- If a student presents to first aid with any flu-like symptoms, parents/carers will be called to collect them

Drop off and Pick Up Map

